ALONE Trustee Code of Conduct

Within my role as an ALONE Trustee I undertake to:

- Uphold ALONE's values, objectives and policies.
- Comply with the terms of ALONE's Scheme of Incorporation, ensuring understanding of the charitable purposes of ALONE, its public benefit and the extent of the powers and duties of Trustees.
- Ensure that ALONE complies with the requirements of the Charities Act 2009 and other relevant legislation and compliance requirements.
- Fulfil my duty to ensure good governance of ALONE and be proactive in this capacity.
- Comply with the Trustee Handbook.
- Take responsibility for ensuring I have adequate information to carry out my duties as a Trustee and make informed decisions.
- Attend Board meetings regularly by phone or in person, actively participating in collective discussion and decision-making.
- Take decisions solely in the interests of ALONE and be accountable for these decisions.
- Be bound by majority decisions of the Board and accept collective responsibility and the authority of the Board.
- Declare any relevant conflicts of interest.
- Not receive any payment, salary, fee or other financial benefit from ALONE in connection with my role as a Trustee, except where permitted by law and ALONE's governing documents and properly authorised.
- Claim only reasonable expenses properly incurred in carrying out my Trustee duties, in accordance with ALONE's policies and procedures.
- Disclose any proposed payment or financial benefit to the Board and comply with all applicable legal and governance requirements.
- Not to accept gifts or hospitality for personal gain. To be transparent and accountable to the Board regarding gifts or hospitality attained as a result of carrying out my Trustee duties.
- Uphold the highest standards of corporate and personal ethics.
- Support the staff and management of ALONE.
- Respect the confidentiality of information at all times.
- Ensure that I am not disqualified from acting as a charity trustee under section 55 of the Charities Act 2009, as amended, or under any other applicable law or ALONE's governing documents.
- Notify ALONE immediately of any change in circumstances that may affect my eligibility or qualification to act as a Trustee.
- Resign from the Board if I am no longer able to fulfil my Trustee duties in line with requirements.